



# GRANT AWARD PERIOD

May 1, 2013—July 31, 2014

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## PROVISIONS & ASSURANCES...

For discretionary grants, all encumbrances have to occur on or between the beginning and ending dates of the grant.

Likewise, all goods must be received and all services must be rendered within the beginning and ending dates of the grant. All expenditures must be subsequently liquidated (recorded as an expenditure or accounts payable) by the last day of the grant so that the expenditures and accounts payable can be included in the final expenditure report. A good or service can only be put into the accounts payable once the goods or services have been received.

Goods or services received after the grant ends will have to be paid from other grant or local funds.

## BENCHMARKS...

December 15, 2013

At least **20%** of total project budget must be invoiced

February 15, 2014

At least **40%** of total project budget must be invoiced

June 15, 2014

At least **75%** of total project budget must be invoiced

August 15, 2013

**100%** of total project budget must be invoiced

**YOUR FINAL INVOICE IS DUE  
AUGUST 15, 2014.**